

Scheme of Recruitment

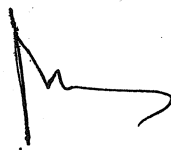
1. **Service Category** : **Senior Manager**

2. **Job summary** : Overall direction and progress monitoring of activities and transactions of the SLIATE
 - 2.1 **Job title** : **Director General**
 - 2.1.1 **Responsible to** : **Chairman-Governing Council**
 - 2.1.2 **Area of Responsibility** :
 - i. Act as principal executive officer and principal academic officer of the SLIATE
Subject to the general or special direction and control of the council
 - ii. Overall supervision of academic & Administrative actions of SLIATE.
 - iii. Exercise, perform and ensure the discharge of the SLIATE functions and duties
 - iv. Overall administration and control of all employees and their performance
 - v. Explore avenues for obtaining external, technical, financial and other resources
 - vi. Provide leadership to the SLIATE to ensure operational success of all plans, project and programmes
 - vii. Initiate local and foreign assistance for SLIATE activities
 - viii. Represent the SLIATE at various discussions, meetings and other forums
 - ix. Chairing the academic syndicate and management Committee meetings.
 - x. Any other responsibilities to be assigned by the Council

3. **Nature of post** : Permanent with EPF and ETF / Contract basis / on secondment

4. **Salary Scale** : HM 2-3-2006 – Rs. 47245- 12x1310-62965

5. **Recruitment** : In terms of Section 12 of the Sri Lanka Institute of Advanced Technological Education Act. No.29 of 1995 the Director General will be appointed by the Minister. However, this scheme has been prepared to meet a situation where the Minister desires a recommendation. In such a situation applications may be called by advertisement and applicants may be interviewed by the Secretary to the relevant Ministry.



5.1 **Qualifications & Experience:** I Master Degree in Management, Administration, Accountancy, Engineering, Information Technology or Agriculture with 20 years post qualifying managerial experience of which at least 5 years should be in senior managerial level in a Higher Educational Institute.

OR

II An officer in class 1 of the Sri Lanka administrative Service with 5 years experience and Master Degree in Management or Administration.

6. **Other** : The candidate should be a citizen of Sri Lanka and should be of sound physical health, excellent moral character and sound constitution for the service and further he/she is bound to serve in any part of the Island which he/she is called upon to serve.

7. **General** : The service minute of SLAS will be *muthatis mutandis* applicable to the holder of this post who is a member of Sri Lanka Administrative Service.

